

# BIGFORK FIRE DISTRICT TRUSTEE MEETING AGENDA

August 2<sup>nd</sup>, 2017  
5:30pm

1. General Public Comment
2. Bob Denning with Denning, Downey & Associates-Audit Exit
3. Review/Approval of meeting minutes July 12th, 2017
4. Review/Approval of Purchase Orders
5. Review Reconciliation of Financial Statements and Bills Paid
6. Fire Chief Report
7. Apparatus Committee Report – (K. Oster)
8. Old Business
  - A. Final Budget Approval-(Action Item)
  - B. Audit Yearly or Continue with Two Year Audit (Action Item)
  - C. Correction of Medical Billing Clerk Wage to \$1.22/hr. (Action Item)
  - D. Hiring for Posting of Operations Chief (Action Item)
  - E. Mill Levy increase update discussion
9. New Business
  1. Changing Fire District Board Meeting Date (Action Item)
  2. Hire volunteer P.G. & preliminary approval PRN EMTs (Action Item)
  3. Lisa & Dustin Smith(Volunteers) Resignations (Action Items)
9. General Public Comment
10. Adjourn

Next Meeting:

BIGFORK FIRE DEPARTMENT  
Originated by Mark Thier / Board

AUG 02 2017

Approved By  
Chief [Signature] Date 8/1/17  
Trustee [Signature] Date \_\_\_\_\_

# Bigfork Fire District Board of Trustees Meeting

## Attendance Sheet for

August 2nd 2017

Signature

Last Name

First Name

Anderson

Zack

Chairman

Kidd

Daniel

Vice-Chairman

Sliter

Andrew

Secretary/Treasurer

Oster

Kristy

Trustee

Dan

Elwell

Trustee

Thiry

Mark

Chief

Guest

Guest

Guest

Guest

Guest

Guest

Guest

Guest

Guest

Guest

Guest

Guest

Guest

Guest

Guest

Guest

Guest

Guest

Guest

Guest

Guest

## **Bigfork Fire District Trustee Meeting**

**August 2<sup>nd</sup>, 2017**

**Trustees: Zack Anderson, Andrew Sliter, Dan Kidd, Dan Ellwell**

**Guests: Chief Mark Thiry, Cindy Norred, Bob Denning**

**Opened at 17:35**

**1. General Public Comment: NONE**

**2. Bob Denning discussed the Audit Report for FY15 & FY16:**

Bob explained that it was a pleasure working with Cindy for this audit. He has been doing Bigfork's audit for years and has seen an improvement from the previous years. His cost usually does not go down, but when a clerk has improvements it makes his job easier and that is why the cost has gone down. New accounting rules has been out in the last 12 months. Feds abide by and he audits to make sure the district abides by them. Bob recommends the clerk to get as much training as possible, webinars, onsite classes. Bob will be offering a class in Greatfalls approximate in November a two-day class that would be free to his clients. Bob explained that the district needed to relook at their CIP, which he provided the law (attached). Each piece should have a cost attached to it. Bob also noted concerns with our policy manuals. Comp time etc. Chief Thiry explained that the district is aware of the issues and he has been updating policy and manuals to current laws. Bob also suggested that the district look at separating Ambulance and Fire, so public is aware of cost to run ambulance. Discussion on how paid staff are doing both EMS and Fire. Assumed cost could be done on the side at year end. Bob suggest that the district continue with a two-year audit. He had no concern with the district doing a two-year audit. Bob said Thank You to the board.

**3. Review/Approval of Meeting Minutes for July 12th, 2017:**

Motion to approve meeting minutes for July 12th, 2017, Kidd(1<sup>st</sup>), Sliter (2<sup>nd</sup>), all in favor, no opposed

**4. Review/Approval of Purchase Orders: None**

**5. Review Reconciliation of Financial Statements and Bills Paid.**

- **Profit and Loss/Balance Sheet: Expense by Vendor:**

Balance sheets are now separate for FUND#7254 and Ralph Barton as of June 30<sup>th</sup>, 2017. Cindy set up QuickBooks for each of them and it was noted on General Fund as transfer out. Auditor had suggested that they needed to be separate from General Fund.

**6. Fire Chief Report:** See attached Chief's report. Discussion on Chief getting paid by the district and DNRC. Chief explained that he did work on



district things while sitting out at Bowman Station. Chief is willing to cut money back to district. Tabled for further discussion at next meeting.

**7. Apparatus Committee Report:** No Report, Kristy Oster absent

**8. Old Business:**

**A. Budget Final:** Budget is reconciled with county account. We have not got our 2017 Certified Tax Values, County will determine mill levy and let us know of adjustments are needed. Final budgets will be returned to us for approval mid to late August. A motion to approve budget as presented with understanding tax income and entitlement amounts will change. Kidd (1<sup>st</sup>), Ellwell (2<sup>nd</sup>) all in favor, no opposed

**B. Audit Yearly or Continue with Two Year Audit:** Cindy explained that she was fine with the two-year audit. District does need to comply with the CIP. Discussion on setting up a committee to come up with exact cost for CIP. A motion to continue with two-year audits up to the cost of \$18,000, Kidd (1<sup>st</sup>), Ellwell (2<sup>nd</sup>) all in favor, none opposed

**C. Wage correction of \$1.22hr for Billing Clerk:** An error was made on last month's agenda for wage. A motion to correct the wage of \$1.33 to \$1.22 for Billing Clerk. Kidd (1<sup>st</sup>), Ellwell (2<sup>nd</sup>) all in favor, none opposed

**D. Hiring of Posting of Operations Chief:** Chief explained he only had one applicant. Chief interview and recommended Jeremy Patton to be hire as Operation Chief.  
A motion was made to hire Jeremy Patton for Operations Chief at the rate of \$12.50 as posted, Kidd (1<sup>st</sup>), Ellwell (2<sup>nd</sup>) all in favor, none opposed

**E. Mill Levy Increase—update discussion:** Scenarios attached that were presented by the Chief. Chief explained that the district needs to ask for the mill rate not the money. Could take up to a year and half. The district must notify the county 85 days prior to the election. Suggestion on holding election in November or December. District will have to educate the public. A resolution will have to be made. Chief will get justification of the money and cost from county with the 300,000- 350,000. Email will be sent out for special meeting this month with a resolution on the agenda. The



Board would like to invite the Friends of Bigfork Fire to special meeting.

**F. Other Discussion:** The Board would like to continue to try to sell the ladder truck 342. The Board reorganization needs to be on the next agenda per Anderson.

**9. New Business**

**1. Changing Fire District Board Meeting Date:**

A motion was made to change District meetings to last Tuesday of each month, starting on September 26<sup>th</sup> at 5:30, Ellwell (1<sup>st</sup>), Kidd (2<sup>nd</sup>), all in favor, none opposed

**2. Hire volunteer P.G. & preliminary approval PRN EMTs:** Already approved Patrick Gembala last meeting. Placed on agenda in error. Chief has 5 applications for hiring part time paramedics and EMT's. A motion to hire Maddie-EMT from Evergreen, Sliter (1<sup>st</sup>), Kidd (2<sup>nd</sup>) all in favor, none opposed

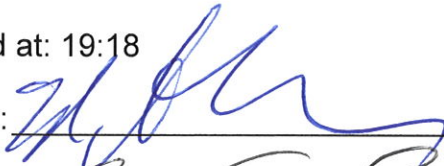
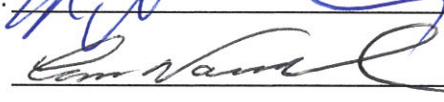
**3. Lisa & Dustin Smith (Volunteers) Resignations:** A motion was made to accept resignation for Lisa and Dustin Smith. Sliter (1<sup>st</sup>), Kidd (2<sup>nd</sup>) all in favor, none opposed

**10. General Public Comment: None**

**10. Motion to adjourn.** Kidd 1<sup>st</sup> Sliter (2<sup>nd</sup>) all in favor, no opposed.

Meeting adjourned at: 19:18

Minutes Approved:

, Chairman -Zack Anderson

, Recorder-Cindy Norred

**7-6-616. Capital improvement funds.** (1) A county, municipal, or special district governing body may establish a capital improvement fund for the replacement, improvement, and acquisition of property, facilities, or equipment that costs in excess of \$5,000 and that has a life expectancy of 5 years or more.

(2) A capital improvement fund must be formally adopted by the county, municipal, or special district governing body.

(3) The capital improvement fund may receive money from any source, including funds that have been allocated in any year but have not been expended or encumbered by the end of the fiscal year.

(4) Money in the capital improvement fund must be invested as provided by law, and interest and income from the investment of the capital improvement fund must be credited to the fund.

**History:** En. Sec. 8, Ch. 278, L. 2001; amd. Sec. 1, Ch. 35, L. 2003.

**Compiler's Comments:**

*2003 Amendment:* Chapter 35 throughout section substituted "capital improvement fund" for "capital improvement program"; in (1) near beginning after "municipal" inserted "or special district" and after "body may" substituted "establish" for "provide for"; in (2) after "municipal" inserted "or special district"; in (3) near middle after "from" deleted "up to 10% of one or more property tax levies and may receive funds from" and after "source" inserted "including funds that have been allocated in any year but have not been expended or encumbered by the end of the fiscal year"; inserted (4) regarding investment of money in the capital improvement fund; and made minor changes in style. Amendment effective July 1, 2003.

*Effective Date:* Section 63, Ch. 278, L. 2001, provided: "[This act] is effective July 1, 2001."

*Applicability:* Section 64, Ch. 278, L. 2001, provided: "[This act] applies to special purpose districts beginning July 1, 2002."

**Bigfork Fire District Trustee Meeting**  
**July 12<sup>th</sup>, 2017**  
**Trustees: Zack Anderson, Kristy Oster, Dan Kidd**  
**Guests: Chief Mark Thiry, Cindy Norred, Jeremy Patton**

**Opened at 17:30**

- 1. General Public Comment:** NONE
- 2. Review/Approval of Meeting Minutes for June 7<sup>th</sup>, 2017:**  
Motion to approve meeting minutes for June 7<sup>th</sup>, 2017, Kidd(1<sup>st</sup>), Oster (2<sup>nd</sup>), all in favor, no opposed
- 3. Review/Approval of Purchase Orders:** None
- 4. Review Reconciliation of Financial Statements and Bills Paid.**
  - **Profit and Loss/Balance Sheet:** There is an outstanding check from June of last year that will be turned over to MT. Dept. of Revenue. Oster had a question about the chart from the billing company. Cindy Norred explained the chart.
  - **Expense by Vendor:** No comment
- 5. Fire Chief Report:** See attached Chief's report. Chief Thiry also gave notice to the Board that Brodie Verworn gave his two weeks' notice.
- 6. Apparatus Committee Report:** The bodywork is now complete on the newly purchased brush rig. It is now being equipped. The total cost of the project came in under budget. Only approximately \$5,000 was spent of the \$7,000 that was approved.
- 7. Old Business:**
  - A. Budget Discussion:** Cindy Norred explained the changes that were made to the preliminary budget. If approved, this will be the budget that is submitted to the County. A motion to approve as presented was made by Kidd (1<sup>st</sup>), Oster (2<sup>nd</sup>) all in favor, no opposed

***The Board moved to New Business Item 4 next and then returned to Old Business Item B.***

- B. Wage increase for all employees of \$1.00/Hr. as of July 1<sup>st</sup>, 2017:** No comment. Kidd (1<sup>st</sup>), Oster (2<sup>nd</sup>) all in favor, none opposed.



**C. Post In-house, Full Time 36hr Position—Job Description**

**attached:** Chief Thiry presented the posting to the Board. A motion was made to post the position, Kidd (1<sup>st</sup>), Oster (2<sup>nd</sup>) all in favor, none opposed

**D. Wage correction of \$1.33hr for Billing Clerk:** Oster expressed concern that the employee who was hired for this position had not fulfilled the requirement of becoming FF1 or equivalent. The Board suggested that Chief Thiry have a conversation with this employee about fulfilling this requirement. Concern was also brought up about a 24-hour contract that was made with an employee years ago. The Board would like Chief Thiry to seek legal advice concerning this. The Board agreed to give the pay raise based on Chief Thiry's suggestion, but will enforce job requirements in the future. Oster (1<sup>st</sup>), Kidd (2<sup>nd</sup>) all in favor, none opposed

**E. Mill Levy Increase—update discussion:** Tabled until next meeting

**8. New Business**

- 1. Audit Report Draft:** Motion to approve as presented, Kidd (1<sup>st</sup>), Oster (2<sup>nd</sup>), all in favor, none opposed
- 2. Audit Yearly or Continue with Two Year Audit:** Tabled
- 3. Hire volunteer P.G. & preliminary approval PRN EMTs:** Chief Thiry requested that the Board hire volunteer applicant Patrick Gembala retroactive to July 1<sup>st</sup>, 2017. Oster (1<sup>st</sup>), Kidd (2<sup>nd</sup>) all in favor none opposed. Chief Thiry also requested preliminary approval of hiring PRN EMT's by email. Oster (1<sup>st</sup>), Kidd (2<sup>nd</sup>) all in favor, none opposed
- 4. Chad Oster(Paid)/Kristy Oster(Volunteer) Resignations:** K. Oster said that she will submit a letter of resignation to Chief Thiry. Kidd (1<sup>st</sup>), Anderson (2<sup>nd</sup>) all in favor, none opposed

**9. General Public Comment: None**

**10. Motion to adjourn.** Oster (1<sup>st</sup>) Kidd (2<sup>nd</sup>) all in favor, no opposed.

Meeting adjourned at: 18:46

Minutes Approved: \_\_\_\_\_, Chairman -Zack Anderson

**BIGFORK FIRE DEPARTMENT**

Originated by Jeremy Patton, Recorder-Jeremy Patton

**AUG 02 2017**

Approved By  
Chief Mr. A Date 8/1/17  
Trustee ZA Date \_\_\_\_\_

9:29 AM

08/01/17

Annual Basis

# Bigfork Fire District Expenses by Vendor Detail

June through July 2017

Type	Date	Memo	Amount	Balance
<b>*MShea</b>				
Check	06/01/2017	May 2017--4 calls	64.40	64.40
Check	06/30/2017	June 2017-5 calls	80.50	144.90
Total *MShea			144.90	144.90
<b>*RBorges</b>				
Check	06/30/2017	June 2017-4 calls and 1 Training	64.40	64.40
Total *RBorges			64.40	64.40
<b>*SAnderson</b>				
Check	06/01/2017	May 2017-12 Calls	193.20	193.20
Total *SAnderson			193.20	193.20
<b>*TBakker</b>				
Check	06/30/2017	June 2017- 2 Calls	32.20	32.20
Total *TBakker			32.20	32.20
<b>AT&amp;T Mobility</b>				
Check	06/15/2017	Monthly Bill for May 2017	136.11	136.11
Check	07/17/2017	Monthly Bill for June 2017	136.06	272.17
Total AT&T Mobility			272.17	272.17
<b>Axmen Propane</b>				
Check	06/01/2017	May 2017-- Fill Up price\$1.3990 a gallon	285.01	285.01
Check	06/15/2017	Pre Buy Propane- 623 gallons	996.18	1,281.19
Total Axmen Propane			1,281.19	1,281.19
<b>Beau S. Brindley</b>				
Check	06/01/2017	May 2017-4 calls & 4 Trainings	79.40	79.40
Total Beau S. Brindley			79.40	79.40
<b>Bigfork Fire Department</b>				
Check	06/30/2017	To Move to QB for its own Fund	30,945.45	30,945.45
Check	06/30/2017	To Move to QB for its own Fund	80,675.47	111,620.92
Total Bigfork Fire Department			111,620.92	111,620.92
<b>Bigfork H.V.A.C</b>				
Check	06/07/2017	Install hood and vent out for Kitchen area above the stove	450.00	450.00
Total Bigfork H.V.A.C			450.00	450.00
<b>Bigfork Harvest Foods</b>				
Check	06/30/2017	garbage bags small-June 2017 Invoice	2.65	2.65
Total Bigfork Harvest Foods			2.65	2.65
<b>Bigfork Tool Rental, Inc.</b>				
Check	07/12/2017	Rentl for tractor to mow lawn out at Echo Station	192.00	192.00
Total Bigfork Tool Rental, Inc.			192.00	192.00
<b>Bigfork Water &amp; Sewer</b>				
Check	06/07/2017	Bigfork hall water and sewer-May 2017	143.55	143.55
Check	06/07/2017	Fire hydrant charges-May 2017	246.00	389.55
Check	06/30/2017	Bigfork hall water and sewer-June 2017	339.20	728.75
Check	06/30/2017	Fire hydrant charges-June 2017	246.00	974.75
Total Bigfork Water & Sewer			974.75	974.75
<b>Charter Communications</b>				
Check	06/15/2017	Phone, Internet 6/15/2017 - 7/14/2017	159.95	159.95
Check	07/12/2017	Phone, Internet 7/15/2017 - 8/14/2017	159.95	319.90
Total Charter Communications			319.90	319.90
<b>Cosner Comtech Inc.</b>				
Check	06/01/2017	Install Radio in 382	435.79	435.79
Total Cosner Comtech Inc.			435.79	435.79
<b>Culligan</b>				
Check	06/01/2017	Rental-June2017, May 2017 water charges	46.25	46.25
Check	07/12/2017	July 2017 Rental-June water charges	40.50	86.75
Total Culligan			86.75	86.75

**Bigfork Fire District**  
**Expenses by Vendor Detail**  
June through July 2017

Type	Date	Memo	Amount	Balance
<b>Denning, Downey &amp; Associates PC</b>				
Check	06/30/2017	Audit cost for FY 2015 & FY 2016	20,800.00	20,800.00
Total Denning, Downey & Associates PC			20,800.00	20,800.00
<b>Department of Justice-MT Highway Patrol</b>				
Check	06/01/2017	Crash Report for Incident	12.00	12.00
Total Department of Justice-MT Highway Patrol			12.00	12.00
<b>Diversified Inspections/Independent Labs</b>				
Check	06/01/2017	342 - ladder safety inspection & 246' ground ladders inspection	1,298.49	1,298.49
Total Diversified Inspections/Independent Labs			1,298.49	1,298.49
<b>Dustin Smith</b>				
Check	06/16/2017	May 2017- 7 calls and 3 trainings	127.70	127.70
Check	06/30/2017	June 2017-2 calls and 1 training	32.20	159.90
Total Dustin Smith			159.90	159.90
<b>Eagle Engraving, Inc.</b>				
Check	06/07/2017	Invoice #2017-1911-Accountability Tags and Passport System	328.85	328.85
Total Eagle Engraving, Inc.			328.85	328.85
<b>Emergency Medical Products, Inc.</b>				
Check	06/30/2017	Chest seals, Tubes, Eye pads, abd pads, Dukal	113.27	113.27
Check	06/30/2017	Airway Kits, Difib Pads, Ambu	200.39	313.66
Total Emergency Medical Products, Inc.			313.66	313.66
<b>Emergent Respiratory</b>				
Check	07/12/2017	CPAP- 5 pack	249.30	249.30
Total Emergent Respiratory			249.30	249.30
<b>First Bankcard</b>				
Check	06/15/2017	Stamps	98.00	98.00
Check	06/15/2017	Hood over stove in Bigfork Hall Kitchen	149.00	247.00
Check	06/15/2017	Active 911 E. Schnell	9.50	256.50
Check	06/15/2017	Active 911 M. Borges	9.47	265.97
Check	06/15/2017	Quickbooks Online Backup-- 1 year Subscription	97.21	363.18
Check	06/30/2017	Costco Receipt-June 2017--Gatrd, water, kitchen & Black garbage bags, bleach, KS towels	196.52	559.70
Check	06/30/2017	Carbonite:Back Up Cindy's Computer	47.99	607.69
Check	06/30/2017	Strips	15.64	623.33
Check	06/30/2017	Backup Battery-Chief's Office	25.24	648.57
Check	06/30/2017	Strips	13.20	661.77
Check	06/30/2017	Parade Candy, buckets	77.39	739.16
Check	06/30/2017	Pinesol	10.99	750.15
Check	07/12/2017	382-Tires for front of Truck	546.98	1,297.13
Check	07/12/2017	382-Fill Up-JP could not find Fuel Card- It was in the truck though	50.47	1,347.60
Check	07/12/2017	Leather Gloves-Costco	59.97	1,407.57
Total First Bankcard			1,407.57	1,407.57
<b>Flathead Electric Co-op Inc.</b>				
Check	06/16/2017	Echo Lake June 2017-1044500	49.00	49.00
Check	06/16/2017	Woodsbay-June 2017-1053813	48.00	97.00
Check	06/16/2017	Bigfork-June 2017- 1053814	255.00	352.00
Check	07/17/2017	Echo Lake July 2017-1044500	47.00	399.00
Check	07/17/2017	Woodsbay-July 2017-1053813	46.00	445.00
Check	07/17/2017	Bigfork-July 2017- 1053814	236.00	681.00
Total Flathead Electric Co-op Inc.			681.00	681.00
<b>Hire Right, LLC</b>				
Check	06/15/2017	Back Ground check on M. Borges	95.65	95.65
Check	07/17/2017	Back Ground check on P. Gembala	112.18	207.83
Total Hire Right, LLC			207.83	207.83
<b>Joseph W. Bakker</b>				
Check	06/01/2017	May 2017-17calls, 1-training	288.70	288.70
Check	06/30/2017	June 2017-12calls, 2-training	208.20	496.90
Total Joseph W. Bakker			496.90	496.90
<b>Kalispell Ford</b>				
Check	06/30/2017	322-Oil Change	96.10	96.10
Check	07/12/2017	325-Thermostate, Fan Clutch, Tensioner, A/C fixed	1,950.16	2,046.26



# Bigfork Fire District Expenses by Vendor Detail

June through July 2017

Type	Date	Memo	Amount	Balance
Total Kalispell Ford			2,046.26	2,046.26
<b>Kelly's Auto Body</b>				
Check	06/15/2017	382 (2001 Ford F550-Wildland)-Repair/Refinish box areas	2,804.00	2,804.00
Total Kelly's Auto Body			2,804.00	2,804.00
<b>KRMC</b>				
Check	06/01/2017	Dec 2016, Jan 2017, Feb 2017, March 2017 RX supplies	0.00	0.00
Check	06/01/2017	Jan-March 2017- Medical Supplies		0.00
Check	06/01/2017	BLS Instructor Card for Robin Sticka	25.00	25.00
Check	06/30/2017	Apri 2017 RX supplies	649.28	674.28
Check	06/30/2017	April-May 2017- Medical Supplies	404.85	1,079.13
Check	06/30/2017	May, June 2017 RX supplies	586.01	1,665.14
Check	06/30/2017	June 2017- Medical Supplies	823.80	2,488.94
Check	06/30/2017	CPR-Robin Sticka Cards	30.00	2,518.94
Total KRMC			2,518.94	2,518.94
<b>Lindsey Battle</b>				
Check	06/01/2017	May 2017--2 Trainings	15.00	15.00
Check	06/30/2017	June 2017--3 Calls	48.30	63.30
Total Lindsey Battle			63.30	63.30
<b>Mahugh Fire &amp; Safety</b>				
Check	06/30/2017	1" Key Lite Booster hose	285.00	285.00
Check	06/30/2017	2-Turnout coats and Turnout pants	3,171.72	3,456.72
Total Mahugh Fire & Safety			3,456.72	3,456.72
<b>Med-Tech Resource Inc.</b>				
Check	06/01/2017	EZ-IO Needles X3, King Size #4 x2	294.64	294.64
Check	06/30/2017	EZ-IO Needle	96.07	390.71
Check	06/30/2017	AmbuX2	31.42	422.13
Check	06/30/2017	Zoll Patches-1 Pedi, 4 Adult	137.62	559.75
Total Med-Tech Resource Inc.			559.75	559.75
<b>Montana Athletic Club</b>				
Check	06/15/2017	Larson (5), Jeremy P (7), Dustin Smith (7) Lisa Smith-(4-- May 2017	46.00	46.00
Check	06/30/2017	Larson (2), Jeremy P (3), Dustin Smith (6) Lisa Smith-(4--Dan Elwell (2)-- June 2017	34.00	80.00
Total Montana Athletic Club			80.00	80.00
<b>Montana State Fund</b>				
Check	06/16/2017	05/01/2017--05/01/2018--2 of 10 Payment + Payroll Report \$1395.93	3,460.44	3,460.44
Check	07/17/2017	05/01/2017--05/01/2018--3of 10 Payment	2,064.51	5,524.95
Total Montana State Fund			5,524.95	5,524.95
<b>Montana State University</b>				
Check	06/30/2017	Resouce Center Membership Fee	185.00	185.00
Total Montana State University			185.00	185.00
<b>Municipal Emergency Services</b>				
Check	06/30/2017	Duty Shirt-Amy Mazz	55.06	55.06
Total Municipal Emergency Services			55.06	55.06
<b>Napa Auto &amp; Truck Parts</b>				
Check	06/30/2017	325-AC- June 2017-Invoice	45.98	45.98
Total Napa Auto & Truck Parts			45.98	45.98
<b>Nelson Electric Inc.</b>				
Check	06/15/2017	Electrical install for the hood in Kitchen at Bigfork Hall	318.46	318.46
Total Nelson Electric Inc.			318.46	318.46
<b>Norco Inc.</b>				
Check	06/07/2017	Station supplies- compressed gas cylinders-May 2017	118.82	118.82
Check	06/30/2017	Station supplies- compressed gas cylinders-June 2017	319.90	438.72
Total Norco Inc.			438.72	438.72
<b>thWestern Energy</b>				
Check	06/07/2017	Bigfork-Natural Gas	21.87	21.87
Check	06/07/2017	Woodsbay-Natural Gas	27.22	49.09
Check	06/30/2017	Bigfork-Natural Gas	19.85	68.94
Check	06/30/2017	Woodsbay-Natural Gas	18.43	87.37

**Bigfork Fire District**  
**Expenses by Vendor Detail**  
June through July 2017

Type	Date	Memo	Amount	Balance
Total NorthWestern Energy			87.37	87.37
<b>Occupational Health Services KRH</b>				
Check	06/15/2017	M. Borges, E. Schnell-workstep eval complete &-drug screen	430.00	430.00
Total Occupational Health Services KRH			430.00	430.00
<b>Park Bottling Co.</b>				
Check	06/30/2017	Soda June 2017	29.68	29.68
Total Park Bottling Co.			29.68	29.68
<b>Payne West Insurance</b>				
Check	06/01/2017	17/18 Auto Renewal-Additional for 01 Wildland Truck	336.00	336.00
Check	06/01/2017	17/18 Package Renewal	0.00	336.00
Check	06/01/2017	17/18 Accident Policy Renewal	0.00	336.00
Total Payne West Insurance			336.00	336.00
<b>Pintler Billing Services</b>				
Check	06/07/2017	May 2017-Billing and statements	1,838.53	1,838.53
Check	06/30/2017	June 2017 Billing & Statements	1,641.38	3,479.91
Total Pintler Billing Services			3,479.91	3,479.91
<b>Quik E'z Towing &amp; Repair LLC</b>				
Check	07/17/2017	Towing and Repair-325-Radiator blown on Camp Road Lakeside	1,252.38	1,252.38
Total Quik E'z Towing & Repair LLC			1,252.38	1,252.38
<b>Republic Services #889</b>				
Check	06/07/2017	Basic service for 6/1/17 -6/30/17 and Fuel Recovery Fee	59.77	59.77
Check	07/12/2017	Basic service for 7/1/17 -7/31/17 and Fuel Recovery Fee	59.77	119.54
Total Republic Services #889			119.54	119.54
<b>Sage Payment Solutions</b>				
Check	06/22/2017	June 2016- Credit Card Fees	73.67	73.67
Check	07/19/2017	June 2016- Credit Card Fees	133.89	207.56
Total Sage Payment Solutions			207.56	207.56
<b>Seth Anderson</b>				
Check	06/30/2017	June 2017-11-Calls-2-trainings	192.10	192.10
Total Seth Anderson			192.10	192.10
<b>Shadow Enterprises/LINE-X of Kalispell</b>				
Check	06/30/2017	382-Utility box line-X, Install new stripes, door decals and chevron on rear	1,570.00	1,570.00
Total Shadow Enterprises/LINE-X of Kalispell			1,570.00	1,570.00
<b>Sliters</b>				
Check	06/07/2017	Oven cleaner, SOS pads, Light for Mens bathroom, scres for signs, Gas Premix	78.51	78.51
Total Sliters			78.51	78.51
<b>Swan Small Engine Services</b>				
Check	07/17/2017	392-Repair Portable pump on back	185.00	185.00
Total Swan Small Engine Services			185.00	185.00
<b>The UPS Store # 2556</b>				
Check	06/15/2017	Return ALS Bags	12.10	12.10
Check	06/30/2017	Robin Sticka-CPR stuff to KRMC	1.98	14.08
Total The UPS Store # 2556			14.08	14.08
<b>Total Screen Design &amp; Embroidery</b>				
Check	06/30/2017	Shirts for the Office to Sale	785.22	785.22
Total Total Screen Design & Embroidery			785.22	785.22
<b>Unifire</b>				
Check	06/15/2017	Structure Helmet	217.25	217.25
Total Unifire			217.25	217.25
<b>WEX</b>				
Check	06/07/2017	May 2017	807.10	807.10
Check	06/30/2017	June 2017-Fuel	1,027.83	1,834.93
Total WEX			1,834.93	1,834.93

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08/01/17

Accrual Basis

# Bigfork Fire District Expenses by Vendor Detail

June through July 2017

Type	Date	Memo	Amount	Balance
<b>Woods Bay Water</b>				
Check	06/07/2017	Woodsbay Hall water/sewer May 2017	48.75	48.75
Check	06/30/2017	Woodsbay Hall water/sewer June 2017	48.75	97.50
Total Woods Bay Water			97.50	97.50
<b>Zoll Medical Corp</b>				
Check	07/17/2017	Zoll Paper	39.36	39.36
Total Zoll Medical Corp			39.36	39.36
<b>TOTAL</b>			<b>171,159.25</b>	<b>171,159.25</b>

BIGFORK FIRE DEPARTMENT

Originated by Cindy Norred

AUG 02 2017

Approved By  
 Chief mm Date 8/1/17  
 Trustee JA Date \_\_\_\_\_



**Bigfork Fire District**  
**Profit & Loss Budget vs. Actual**  
 July 2016 through June 2017

	<u>Jul '16 - Ju...</u>	<u>Budget</u>	<u>% of Budget</u>
<b>Ordinary Income/Expense</b>			
<b>Income</b>			
<b>31 · TAXES/ASSESSMENTS</b>			
310001 · Flathead County Taxes	298,732.64	305,325.00	97.8%
310002 · Lake County Taxes	100,965.72	92,090.00	109.6%
310004 · EMS Levy Flathead County	27,467.00	27,500.00	99.9%
310005 · EMS Levy Lake County	1,250.00	2,500.00	50.0%
<b>Total 31 · TAXES/ASSESSMENTS</b>	<b>428,415.36</b>	<b>427,415.00</b>	<b>100.2%</b>
<b>33 · INTERGOVERNMENTAL</b>			
335050 · State Ins. Yearly Refund	300.00	300.00	100.0%
335230 · Entitlement	36,299.36	36,299.00	100.0%
337000 · Income - Local Grants	3,181.11	0.00	100.0%
<b>Total 33 · INTERGOVERNMENTAL</b>	<b>39,780.47</b>	<b>36,599.00</b>	<b>108.7%</b>
<b>34 · CHARGES FOR SERVICES</b>			
342020 · FIRE PROTECTION			
342021 · Fire District Billing	2,727.50	5,000.00	54.6%
<b>Total 342020 · FIRE PROTECTION</b>	<b>2,727.50</b>	<b>5,000.00</b>	<b>54.6%</b>
342054 · EMS Class Income	5,670.00	0.00	100.0%
342055 · EMS Billing Income	298,543.56	265,000.00	112.7%
<b>Total 34 · CHARGES FOR SERVICES</b>	<b>306,941.06</b>	<b>270,000.00</b>	<b>113.7%</b>
<b>36 · MISCELLANEOUS</b>			
362000 · Tshirt & Hat Sales	4,410.00	0.00	100.0%
362002 · Pop Machine	175.18	0.00	100.0%
362007 · Other Income -General	3.00	0.00	100.0%
362015 · Refunds	157.71	0.00	100.0%
365010 · Reflective Sign Orders	105.00	0.00	100.0%
365015 · District Donations	12,281.67	10,000.00	122.8%
<b>Total 36 · MISCELLANEOUS</b>	<b>17,257.56</b>	<b>10,000.00</b>	<b>172.6%</b>
<b>37 · INVESTMENT &amp; ROYALTY EARNINGS</b>			
371003 · Interest Income	4,756.60	3,500.00	135.9%
371007 · Interest Income - Trust	70.37	0.00	100.0%
<b>Total 37 · INVESTMENT &amp; ROYALTY EARNINGS</b>	<b>4,826.97</b>	<b>3,500.00</b>	<b>137.9%</b>
<b>Total Income</b>	<b>797,221.42</b>	<b>747,514.00</b>	<b>106.6%</b>
<b>Gross Profit</b>	<b>797,221.42</b>	<b>747,514.00</b>	<b>106.6%</b>
<b>Expense</b>			
<b>420000 · PUBLIC SAFETY</b>			
<b>420400 · FIRE PROTECTION &amp; CONTROL</b>			
<b>420410 · ADMINISTRATION</b>			
<b>100 · PERSONNEL SERVICES</b>			
110-1 · Salary & Wage Expenses	368,363.38	351,800.00	104.7%
130-4 · Retirement - Employer	5,779.39	14,200.00	40.7%
140-1 · Medical Insurance-Employer	60,247.41	60,000.00	100.4%

**Bigfork Fire District**  
**Profit & Loss Budget vs. Actual**  
 July 2016 through June 2017

	Jul '16 - Ju...	Budget	% of Budget
140-2 · Unemployment expense	974.51	2,000.00	48.7%
140-3 · Workmans Comp-State Fund	28,253.26	42,000.00	67.3%
140-4 · Comp FICA-MED & SS	26,647.11	27,000.00	98.7%
<b>Total 100 · PERSONNEL SERVICES</b>	<b>490,265.06</b>	<b>497,000.00</b>	<b>98.6%</b>
<b>200-1 · SUPPLIES</b>			
210-1 · Office Expenses	8,538.51	18,000.00	47.4%
210-7 · Misc. Small Tools and Equipment	1,571.25	6,000.00	26.2%
216-1 · Donations/Gifts	0.00	100.00	0.0%
220-1 · Operating Station Supplies	8,178.52	8,000.00	102.2%
223-1 · Membership Expenses	3,093.35	5,000.00	61.9%
224-1 · Rehabilitation Expense	51.50	1,000.00	5.2%
226-1 · FIRE Personnel Supplies PPE	6,974.19	10,000.00	69.7%
231-1 · Fuel for Apparatus	11,090.48	19,000.00	58.4%
<b>Total 200-1 · SUPPLIES</b>	<b>39,497.80</b>	<b>67,100.00</b>	<b>58.9%</b>
<b>300-1 · PURCHASED SERVICES</b>			
310-1 · Radio Services	834.23	6,000.00	13.9%
330-3 · Licenses/Dues	20.00	0.00	100.0%
331-1 · Real Estate/Landfill Taxes	264.01	300.00	88.0%
335-1 · Merchant Bank Fees	1,264.61	1,500.00	84.3%
340-1 · Utilities	13,087.11	13,000.00	100.7%
340-2 · Propane	2,555.97	3,500.00	73.0%
345-1 · Telephone & DSL	4,325.50	6,000.00	72.1%
351-1 · Health & Wellness	2,375.00	6,000.00	39.6%
353-1 · Accounting & Auditing	21,538.75	22,000.00	97.9%
357-1 · Background Checks	1,529.33	1,000.00	152.9%
360-1 · Fire Equipment Maintenance	43,716.66	32,000.00	136.6%
<b>Total 300-1 · PURCHASED SERVICES</b>	<b>91,511.17</b>	<b>91,300.00</b>	<b>100.2%</b>
<b>500 · FIXED CHARGES</b>			
513-1 · General Liability Insurance	23,212.00	22,500.00	103.2%
<b>Total 500 · FIXED CHARGES</b>	<b>23,212.00</b>	<b>22,500.00</b>	<b>103.2%</b>
<b>900-1 · CAPITAL OUTLAY</b>			
920-2 · Building Improvements	1,011.71	33,000.00	3.1%
940-1 · Machinery & Equipment	50,238.55	50,625.32	99.2%
940-3 · CIP-Apparatus Fund #7254	50,000.00	50,000.00	100.0%
<b>Total 900-1 · CAPITAL OUTLAY</b>	<b>101,250.26</b>	<b>133,625.32</b>	<b>75.8%</b>
<b>Total 420410 · ADMINISTRATION</b>	<b>745,736.29</b>	<b>811,525.32</b>	<b>91.9%</b>
<b>Total 420400 · FIRE PROTECTION &amp; CONTROL</b>	<b>745,736.29</b>	<b>811,525.32</b>	<b>91.9%</b>
<b>420430 · PERSONNEL TRAINING</b>			
380-1 · Training	5,589.28	7,000.00	79.8%
<b>Total 420430 · PERSONNEL TRAINING</b>	<b>5,589.28</b>	<b>7,000.00</b>	<b>79.8%</b>
<b>420440 · FIRE PREVENTION</b>			
210-5 · Fire Prevention Supplies	1,127.00	3,500.00	32.2%

**Bigfork Fire District**  
**Profit & Loss Budget vs. Actual**  
 July 2016 through June 2017

	<u>Jul '16 - Ju...</u>	<u>Budget</u>	<u>% of Budget</u>
<b>Total 420440 · FIRE PREVENTION</b>	1,127.00	3,500.00	32.2%
<b>420460 · FIRE SUPPRESSION</b>			
100-1 · Volunteer Stipend			
105-1 · Pay Per Call/On Call Stipend	6,951.29	10,000.00	69.5%
<b>Total 100-1 · Volunteer Stipend</b>	6,951.29	10,000.00	69.5%
205-1 · Recruiting	0.00	1,500.00	0.0%
<b>Total 420460 · FIRE SUPPRESSION</b>	6,951.29	11,500.00	60.4%
<b>420700 · EMERGENCY SERVICES</b>			
<b>420710 · ADMINISTRATION</b>			
200-2 · SUPPLIES			
220-2 · Medical Supplies	13,099.51	18,000.00	72.8%
226-2 · EMS Personnel Supplies PPE	3,022.16	4,000.00	75.6%
<b>Total 200-2 · SUPPLIES</b>	16,121.67	22,000.00	73.3%
300-2 · PURCHASED SERVICES			
360-2 · Ambulance Equipment Maintenance	10,652.67	25,000.00	42.6%
390-1 · Billing Service Fees	26,478.06	23,000.00	115.1%
390-2 · Billing Service Refunds	3,324.14	5,000.00	66.5%
390-3 · Mutual Aid Ambulance Service	150.00	600.00	25.0%
<b>Total 300-2 · PURCHASED SERVICES</b>	40,604.87	53,600.00	75.8%
<b>Total 420710 · ADMINISTRATION</b>	56,726.54	75,600.00	75.0%
<b>Total 420700 · EMERGENCY SERVICES</b>	56,726.54	75,600.00	75.0%
<b>Total 420000 · PUBLIC SAFETY</b>	816,130.40	909,125.32	89.8%
<b>420490 · DEBT SERVICE</b>			
<b>600 · DEBT SERVICE</b>			
610-2 · Principal of LTD-342 Loan	58,858.87	58,858.87	100.0%
620-2 · Interest of LTD-342 Loan	2,238.49	2,515.81	89.0%
<b>Total 600 · DEBT SERVICE</b>	61,097.36	61,374.68	99.5%
<b>Total 420490 · DEBT SERVICE</b>	61,097.36	61,374.68	99.5%
<b>Total Expense</b>	877,227.76	970,500.00	90.4%
<b>Net Ordinary Income</b>	-80,006.34	-222,986.00	35.9%
<b>Other Income/Expense</b>			
<b>Other Income</b>			
<b>38 · OTHER FINANCING SOURCES</b>			
383000 · Transfers In	50,000.00	0.00	100.0%
<b>Total 38 · OTHER FINANCING SOURCES</b>	50,000.00	0.00	100.0%
<b>Total Other Income</b>	50,000.00	0.00	100.0%
<b>Net Other Income</b>	-61,620.92	0.00	100.0%



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C Basis

Bigfork Fire District  
Profit & Loss Budget vs. Actual  
July 2016 through June 2017

	Jul '16 - Ju...	Budget	% of Budget
Net Income	-141,627.26	-222,986.00	63.5%

BIGFORK FIRE DEPARTMENT

Originated by Cindy Norred

AUG 02 2017

Approved By  
Chief mm Date 8/1/17  
Trustee ZA Date \_\_\_\_\_

## Bigfork Fire District

## Balance Sheet

As of June 30, 2017

	Jun 30, 17
<b>ASSETS</b>	
Current Assets	
Checking/Savings	
101000 · CASH ALL FUNDS	
1010001 · GENERAL FUND	
1010011 · General-Glacier Bank - County	455,505.05
Total 1010001 · GENERAL FUND	455,505.05
Total 101000 · CASH ALL FUNDS	455,505.05
Total Checking/Savings	455,505.05
Total Current Assets	455,505.05
<b>TOTAL ASSETS</b>	<b>455,505.05</b>
<b>LIABILITIES &amp; EQUITY</b>	
Liabilities	
Current Liabilities	
Other Current Liabilities	
206130 · ACCRUED PAYROLL PAYABLE	
2061302 · Aflac	29.25
2061371 · Medical Insurance-Payable	2,491.46
Total 206130 · ACCRUED PAYROLL PAYABLE	2,520.71
Total Other Current Liabilities	2,520.71
Total Current Liabilities	2,520.71
Total Liabilities	2,520.71
Equity	
1 · General fund	107,692.33
2 · Fire Dept Contribution Fund	11,938.14
270000 · OPENING BAL	30,000.00
271000 · Retained Earnings	-1,478,369.95
3 · Ralph Barton Trust Fund	33,848.21
9500 · GFAAG ACCOUNT GROUP	
9501 · Restatement	10,198.99
9500 · GFAAG ACCOUNT GROUP - Other	1,879,303.88
Total 9500 · GFAAG ACCOUNT GROUP	1,889,502.87
Net Income	-141,627.26
Total Equity	452,984.34
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>455,505.05</b>

BIGFORK FIRE DEPARTMENT

Originated by Cindy Norred

AUG 02 2017

Approved By \_\_\_\_\_

Chief Mr Date 8/1/17

Trustee ZH Date \_\_\_\_\_

10. 3000  
109133006 9999DT8Z2

BOARD OF INVESTMENTS  
ANNUAL AJUSTABLE RATE TENDER OPTION  
MUNICIPAL FINANCE CONSOLIDATION ACT BONDS  
(INTERCAP REVOLVING PROGRAM) SER 2007

MUNICIPALITY: BIGFORK FIRE DIST  
TOTAL LOAN COMMITMENT: \$ 602,144.99  
TOTAL DRAWS TO DATE: \$ -  
THIS DRAW DOWN: \$ 602,144.99  
REMAINING LOAN COMMITMENT: \$ -  
PROJECT: REFINANCE LADDER TRUCK

FINALPAYMENT: 2/15/2022  
# OF PAYMENTS: 20  
LOAN/DRAW NUMBER: 2393-01  
DATE OF THIS DRAW 1/27/2012  
DATE OF AGREEMENT: 1/27/2012

PAYMENT DUE	INTEREST RATE	# DAYS DUE	INTEREST PAYMENT	PRINCIPAL PAYMENT		O/S LOAN BALANCE	TOTAL AMOUNT OF PAYMENT
* BEGINNING BALANCE *						602,144.99	
2/15/2012	1.950%	19	611.22	-		602,144.99	No payment due
8/15/2012	1.250%	182	3,742.84	99,257.16	ex princ pd	502,887.83	\$103,611.22
2/15/2013	1.250%	184	3,160.22	44,728.56	ex princ pd	458,159.27	\$47,888.78
8/15/2013	1.000%	181	2,271.97	47,728.03	ex princ pd	410,431.24	\$50,000.00
2/15/2014	1.000%	184	2,069.02	47,930.98	ex princ pd	362,500.26	\$50,000.00
8/15/2014	1.000%	181	1,797.60	48,202.40	ex princ pd	314,297.86	\$50,000.01
2/15/2015	1.000%	184	1,584.41	48,415.59	ex princ pd	265,882.27	\$50,000.00
8/15/2015	1.250%	181	1,648.11	48,351.89	ex princ pd	217,530.38	\$50,000.00
2/15/2016	1.250%	184	1,370.74	48,629.26	ex princ pd	168,901.12	\$50,000.00
8/15/2016	1.550%	182	1,301.83	48,698.28	ex princ pd	120,202.84	\$50,000.11
2/15/2017	1.550%	184	936.66	10,160.70		110,042.14	\$11,097.36
8/15/2017	2.500%	181	1,364.22	10,278.22		99,763.92	\$11,642.45
2/15/2018	2.500%	184	1,257.30	10,357.73		89,406.19	\$11,615.03
8/15/2018	0.000%	181	0.00	10,477.77		78,928.42	\$0.00
2/15/2019	0.000%	184	0.00	10,562.55		68,365.87	\$0.00
8/15/2019	0.000%	181	0.00	10,681.23		57,684.64	\$0.00
2/15/2020	0.000%	184	0.00	10,771.38		46,913.26	\$0.00
8/15/2020	0.000%	182	0.00	10,886.76		36,026.50	\$0.00
2/15/2021	0.000%	184	0.00	10,985.90		25,040.60	\$0.00
8/15/2021	0.000%	181	0.00	11,100.18		13,940.43	\$0.00
2/15/2022	0.000%	184	0.00	13,940.43		0.00	\$0.00

BIGFORK FIRE DEPARTMENT  
Originated by US Bank Trust

AUG 02 2017

Approved By  
Chief Mr [Signature] Date 8/1/17  
Trustee [Signature] Date \_\_\_\_\_

BIGFORK FIRE DISTRICT  
810 GRAND DRIVE  
BIGFORK, MT 59911

PLEASE REMIT TO:  
US BANK TRUST SPA LOCKBOX CM9695  
1200 ENERGY PARK DRIVE  
ST PAUL, MN 55108



Bigfork Fire District

Refinance 342 Ladder Truck-----2393-01

Total Loan Commitment: \$602,144.99

Final Payment: 02/15/2022

# of payments: 20 Date of this Draw: 01/27/2012 Date of Agreement: 01/27/2012



Payment Due	Interest Rate	#Days Due	Interest Payment	Principal Payment	Ex princ pd	Loan Balance	Total Amount of Payment	Year
BEGINNING BALANCE*						\$602,144.99		
2/15/2012	1.95%	19	\$611.22			\$602,144.99		
8/15/2012	1.25%	182	\$3,742.84	\$99,257.16		\$502,887.83	\$103,611.22	
2/15/2013	1.25%	184	\$3,160.22	\$44,728.56		\$458,159.27	\$47,888.78	
8/15/2013	1.00%	181	\$2,271.97	\$47,728.03		\$410,431.24	\$50,000.00	
2/15/2014	1.00%	184	\$2,069.02	\$47,930.98		\$362,500.26	\$50,000.00	
8/15/2014	1.00%	181	\$1,797.60	\$48,202.40		\$314,297.86	\$50,000.00	
2/15/2015	1.00%	184	\$1,584.41	\$48,415.59		\$265,882.27	\$50,000.01	June 30th 2015-Balance
8/15/2015	1.25%	181	\$1,648.11	\$17,603.68	\$30,748.21	\$217,530.38	\$50,000.00	FY16
2/15/2016	1.25%	184	\$1,370.74	\$17,730.22	\$30,899.04	\$168,901.12	\$50,000.00	FY16
8/15/2016	1.55%	182	\$1,301.83	\$13,109.94	\$35,588.23	\$120,202.84	\$50,000.00	FY17-8/1/2016-Paid-.11 Adjust
2/15/2017	1.55%	184	\$936.66	\$10,160.70		\$110,042.14	\$11,097.36	FY17-Payment 2/1/2017
8/15/2017	0.00%							
2/15/2018	0.00%							

BIGFORK FIRE DEPARTMENT

Originated by Cindy Norred

AUG 02 2017

Approved By Mr Date 8/1/17  
 Chief Mr Date 8/1/17  
 Trustee JA

12:45 PM

07/25/17

Annual Basis

**BIGFORK FIRE- FUND#7254**

**Balance Sheet**

As of June 30, 2017

	Jun 30, 17
<b>ASSETS</b>	
Current Assets	
Checking/Savings	
1020000-RESTRICTED CASH	
1020004-FUND#7254-CIP-County	80,675.47
Total 1020000-RESTRICTED CASH	80,675.47
Total Checking/Savings	80,675.47
Total Current Assets	80,675.47
<b>TOTAL ASSETS</b>	<b>80,675.47</b>
<b>LIABILITIES &amp; EQUITY</b>	
Equity	
Opening Balance Equity	80,675.47
Total Equity	80,675.47
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>80,675.47</b>

**BIGFORK FIRE DEPARTMENT**

Originated by Cindy Norred

**AUG 02 2017**

Approved By \_\_\_\_\_  
Chief MA Date 8/1/17  
Trustee ZA Date \_\_\_\_\_

3:47 PM

07/11/17

Annual Basis

# Bigfork Fire-Ralph Barton Trust Fund

## Balance Sheet

As of June 30, 2017

	Jun 30, 17
ASSETS	
Current Assets	
Checking/Savings	
1020000-RESTRICTED CASH	
1020003-Ralph Barton Trust	30,945.45
Total 1020000-RESTRICTED CASH	30,945.45
Total Checking/Savings	30,945.45
Total Current Assets	30,945.45
TOTAL ASSETS	30,945.45
LIABILITIES & EQUITY	
Equity	
Opening Balance Equity	30,945.45
Total Equity	30,945.45
TOTAL LIABILITIES & EQUITY	30,945.45

BIGFORK FIRE DEPARTMENT  
Originated by Cindy Norred

AUG 02 2017

Approved By  
Chief MP Date 8/1/17  
Trustee ZA Date \_\_\_\_\_





## Bigfork Fire District

810 Grand Dr, Bigfork, MT 59911

406-837-4590 406-837-4690(fax)

81-0480959

June 30<sup>th</sup> 2017

### Accounts Receivables Aging:

- Pintler Billing Service-Billing A/R Total=\$52,681.45  
Collectible 60%=\$31,608.87  
Bad Debt Allowance=\$21,072.58
- Centron Collections=\$76,115.00  
Collectible 1%=\$761.15  
Bad Debt Allowance=\$75,353.85

TOTAL COLLECTIBLE=\$32,370.02

- Quickbooks Outstanding Invoices Total=\$0.00

**BIGFORK FIRE DEPARTMENT**

Originated by Cindy Norred

**AUG 02 2017**

Approved By  
Chief Mr Date 8/1/17  
Trustee JA Date \_\_\_\_\_

07/04/17

## Closing Balance

Page 1 of 1

Transaction Date	June 1, 2017
Transaction Date	June 30, 2017
Company Code	Bigfork Fire District

AR Previous Balance: \$42,173.02 New Software

Patient Discounts (\$1,247.57)

Charges \$31,517.20

Contractual Allowances (\$15,697.54)

Payments (\$18,101.07)

Accounts Receivable Change (\$3,528.98)

Total Balance Forward:	\$38,644.04	New Software
------------------------	-------------	--------------

+ 14,037.41 Old Software

\$52,681.45

BIGFORK FIRE DEPARTMENT

Originated by Pintler Billing

AUG 02 2017

Approved By \_\_\_\_\_  
 Chief mpa Date 8/1/17  
 Trustee ZA Date \_\_\_\_\_

Activity posted  
through 6-30-17  
Old Software

**A/R Totals Aging**  
**PINTLER BILLING SERVICES**  
**Bigfork Fire District**

Insurance	Insurance Portions						Total
	Amount	Current	31-60	61-90	91-120	> 120	
VA - VA Rocky Mountain	1263.40	0.00	0.00	0.00	0.00	1263.40	1263.40
VABENE - VA Beneficiary Travel	1261.75	0.00	0.00	0.00	0.00	1261.75	1261.75
Patient Portion	11512.26	-1099.77	3417.10	0.00	1217.50	7977.43	11512.26
<b>Provider Totals:</b>							
Bigfork Fire District	11737.41	-1099.77	3417.10	0.00	1217.50	8202.58	11737.41
Bigfork Fire District (Fire)	2300.00	0.00	0.00	0.00	0.00	2300.00	2300.00
<b>Report Total:</b>	14037.41	-1099.77	3417.10	0.00	1217.50	10502.58	14037.41
<b>Percent of Total:</b>	100.00%	-7.83%	24.34%	0.00%	8.67%	74.82%	100.00%

**BIGFORK FIRE DEPARTMENT**  
Originated by Pintler Billing

**AUG 02 2017**

Approved By  
Chief mp Date 8/1/17  
Trustee JA Date \_\_\_\_\_



Date : 06/28/17  
Req by HARLY1

Credit Systems  
2525 Colonial Drive  
HELENA, MT 59624  
(800) 223-8112

Page : 1

BIGFORK FIRE DISTRICT  
C/O PINTLER BILLING SRVC  
PO BOX 2458  
EUREKA MT 59917

Client # : 004476

REF-7

PLACEMENT HISTORY

Month	---Placed---	Payments	To-Date	PIF	---Withdrawn---	---Closed---	Recovery	---Active---				
	No.	Amount	This Month	No.	No.	Amount	%	No.				
								Amount				
2012	17	24223	0	4913	3	0	0	12	16936	20.3	2	2373
2013	25	32155	0	3454	3	0	0	16	21710	10.7	6	6988
2014	24	33055	0	3073	3	0	0	13	18130	9.3	8	11848
Jan 15	3	2982	0	0	0	0	0	3	2982		0	0
Feb 15	6	6828	0	0	0	0	0	5	5590		1	1238
Mar 15	1	3030	0	0	0	0	0	0	0		1	3030
Apr 15	2	1609	0	0	0	0	0	1	266		1	1343
May 15	5	5698	0	3275	3	0	0	1	1284	57.5	1	1139
Jun 15	5	8179	0	1350	1	0	0	3	3739	16.5	1	3090
Sep 15	2	1626	0	275	1	0	0	1	1351	16.9	0	0
Oct 15	4	3065	0	300	1	0	0	3	2764	9.8	0	0
Nov 15	3	3733	0	0	0	0	0	1	1271		2	2462
2015	31	36750	0	5200	6	0	0	18	19247	14.1	7	12302
Jan 16	11	15926	0	2005	1	0	0	9	12455	12.6	1	1465
Feb 16	1	1471	0	0	0	0	0	0	0		1	1471
Mar 16	4	4975	0	0	0	0	0	3	3704		1	1271
Apr 16	5	6580	0	961	1	0	0	1	1198	14.6	3	4420
May 16	6	5940	0	657	1	0	0	4	3898	11.1	1	1383
Jun 16	6	7844	0	2894	2	0	0	0	0	36.9	4	4949
Jul 16	3	4892	0	600	1	0	0	1	1447	12.3	1	2845
Aug 16	2	2057	0	0	0	0	0	2	2057		0	0
Sep 16	2	1840	0	0	0	0	0	0	0		2	1840
Oct 16	2	2894	0	1376	1	0	0	0	0	47.6	1	1518
2016	42	54419	0	8493	7	0	0	20	24759	15.6	15	21162
Jan 17	10	10420	0	0	0	0	0	4	4455		6	5965
Feb 17	1	300	0	0	0	0	0	0	0		1	300
Mar 17	9	13074	0	1585	1	0	0	2	1865	12.1	6	9622
May 17	2	2841	0	0	0	0	0	0	0		2	2841
2017	22	26635	0	1585	1	0	0	6	6320	6.0	15	18728
	161	207237	0	26718	23	0	0	85	107102	12.9	53	73401

BIGFORK FIRE DEPARTMENT

Originated by Centron

AUG 02 2017

Approved By  
Chief mp Date 8/1/17  
Trustee JA Date \_\_\_\_\_

Date : 06/28/17  
Req by HARLY1

Credit Systems  
2525 Colonial Drive  
HELENA, MT 59624  
(800) 223-8112

Page : 1

BIG FORK FIRE DISTRICT  
810 GRAND DRIVE  
BIG FORK MT 59911

Client # : 004472 REF-7

PLACEMENT HISTORY

Month	---Placed---	Payments	To-Date	PIF	---Withdrawn---	---Closed---	Recovery	---Active---
	No. Amount	This Month	Payments	No.	No. Amount	No. Amount	%	No. Amount
2012	33 44701	0	8207	6	0 0	25 33779	18.4	2 2714
	33 44701	0	8207	6	0 0	25 33779	18.4	2 2714

BIGFORK FIRE DEPARTMENT

Originated by Centron

AUG 02 2017

Approved By  
Chief mp Date 8/1/17  
Trustee ZA Date

**Bigfork Fire District**  
**Profit & Loss Budget vs. Actual**  
 July 2017 \* Not Reconciled \*

	<u>Jul 17</u>	<u>Budget</u>	<u>% of Budget</u>
<b>Ordinary Income/Expense</b>			
<b>Income</b>			
<b>31 · TAXES/ASSESSMENTS</b>			
310001 · Flathead County Taxes	0.00	305,324.00	0.0%
310002 · Lake County Taxes	0.00	92,090.00	0.0%
310004 · EMS Levy Flathead County	0.00	26,514.00	0.0%
310005 · EMS Levy Lake County	0.00	3,750.00	0.0%
<b>Total 31 · TAXES/ASSESSMENTS</b>	0.00	427,678.00	0.0%
<b>33 · INTERGOVERNMENTAL</b>			
335050 · State Ins. Yearly Refund	0.00	300.00	0.0%
335230 · Entitlement	0.00	36,048.00	0.0%
<b>Total 33 · INTERGOVERNMENTAL</b>	0.00	36,348.00	0.0%
<b>34 · CHARGES FOR SERVICES</b>			
342020 · FIRE PROTECTION			
342021 · Fire District Billing	0.00	5,000.00	0.0%
<b>Total 342020 · FIRE PROTECTION</b>	0.00	5,000.00	0.0%
342055 · EMS Billing Income	16,441.07	287,425.00	5.7%
<b>Total 34 · CHARGES FOR SERVICES</b>	16,441.07	292,425.00	5.6%
<b>36 · MISCELLANEOUS</b>			
362000 · Tshirt & Hat Sales	525.00	0.00	100.0%
365015 · District Donations	424.00	10,000.00	4.2%
<b>Total 36 · MISCELLANEOUS</b>	949.00	10,000.00	9.5%
<b>37 · INVESTMENT &amp; ROYALTY EARNINGS</b>			
371003 · Interest Income	0.00	3,500.00	0.0%
<b>Total 37 · INVESTMENT &amp; ROYALTY EARNINGS</b>	0.00	3,500.00	0.0%
<b>Total Income</b>	17,390.07	769,951.00	2.3%
<b>Gross Profit</b>	17,390.07	769,951.00	2.3%
<b>Expense</b>			
<b>420000 · PUBLIC SAFETY</b>			
<b>420400 · FIRE PROTECTION &amp; CONTROL</b>			
<b>420410 · ADMINISTRATION</b>			
<b>100 · PERSONNEL SERVICES</b>			
110-1 · Salary & Wage Expenses	16,329.62	403,470.00	4.0%
130-4 · Retirement - Employer	260.98	16,139.00	1.6%
140-1 · Medical Insurance-Employer	1,600.32	54,200.00	3.0%
140-2 · Unemployment expense	58.70	1,816.00	3.2%
140-3 · Workmans Comp-State Fund	2,064.51	38,812.00	5.3%
140-4 · Comp FICA-MED & SS	1,208.50	32,100.00	3.8%
<b>Total 100 · PERSONNEL SERVICES</b>	21,522.63	546,537.00	3.9%
<b>200-1 · SUPPLIES</b>			



**Bigfork Fire District**  
**Profit & Loss Budget vs. Actual**  
 July 2017

	<u>Jul 17</u>	<u>Budget</u>	<u>% of Budget</u>
210-1 · Office Expenses	0.00	7,500.00	0.0%
210-7 · Misc. Small Tools and Equipment	0.00	4,730.00	0.0%
220-1 · Operating Station Supplies	292.27	7,500.00	3.9%
223-1 · Membership Expenses	0.00	1,000.00	0.0%
224-1 · Rehabilitation Expense	0.00	500.00	0.0%
226-0 · Personnel Supplies PPE	59.97	13,500.00	0.4%
231-1 · Fuel for Apparatus	50.47	15,000.00	0.3%
<b>Total 200-1 · SUPPLIES</b>	<b>402.71</b>	<b>49,730.00</b>	<b>0.8%</b>
<b>300-1 · PURCHASED SERVICES</b>			
310-1 · Radio Services	0.00	3,500.00	0.0%
330-3 · Licenses/Dues	0.00	1,500.00	0.0%
331-1 · Real Estate/Landfill Taxes	0.00	300.00	0.0%
335-1 · Merchant Bank Fees	133.89	1,500.00	8.9%
340-1 · Utilities	329.00	13,000.00	2.5%
340-2 · Propane	0.00	2,500.00	0.0%
345-1 · Telephone & DSL	296.01	4,500.00	6.6%
351-1 · Health & Wellness	0.00	2,500.00	0.0%
353-1 · Accounting & Auditing	0.00	12,500.00	0.0%
357-1 · Background Checks	112.18	1,000.00	11.2%
360-0 · Equipment Maintenance	731.98	21,500.00	3.4%
370-0 · Apparatus Maintenance	3,202.54	35,000.00	9.2%
<b>Total 300-1 · PURCHASED SERVICES</b>	<b>4,805.60</b>	<b>99,300.00</b>	<b>4.8%</b>
<b>500 · FIXED CHARGES</b>			
513-1 · General Liability Insurance	0.00	24,000.00	0.0%
<b>Total 500 · FIXED CHARGES</b>	<b>0.00</b>	<b>24,000.00</b>	<b>0.0%</b>
<b>900-1 · CAPITAL OUTLAY</b>			
940-3 · CIP-Apparatus Fund #7254	0.00	59,000.00	0.0%
<b>Total 900-1 · CAPITAL OUTLAY</b>	<b>0.00</b>	<b>59,000.00</b>	<b>0.0%</b>
<b>Total 420410 · ADMINISTRATION</b>	<b>26,730.94</b>	<b>778,567.00</b>	<b>3.4%</b>
<b>Total 420400 · FIRE PROTECTION &amp; CONTROL</b>	<b>26,730.94</b>	<b>778,567.00</b>	<b>3.4%</b>
<b>420430 · PERSONNEL TRAINING</b>			
380-1 · Training	0.00	2,235.00	0.0%
<b>Total 420430 · PERSONNEL TRAINING</b>	<b>0.00</b>	<b>2,235.00</b>	<b>0.0%</b>
<b>420440 · FIRE PREVENTION</b>			
210-5 · Fire Prevention Supplies	0.00	3,000.00	0.0%
<b>Total 420440 · FIRE PREVENTION</b>	<b>0.00</b>	<b>3,000.00</b>	<b>0.0%</b>
<b>420460 · FIRE SUPPRESSION</b>			
100-1 · Volunteer Stipend			
105-1 · Pay Per Call/On Call Stipend	0.00	7,500.00	0.0%
<b>Total 100-1 · Volunteer Stipend</b>	<b>0.00</b>	<b>7,500.00</b>	<b>0.0%</b>

**Bigfork Fire District**  
**Profit & Loss Budget vs. Actual**  
 July 2017

	<u>Jul 17</u>	<u>Budget</u>	<u>% of Budget</u>
205-1 · Recruiting	0.00	1,000.00	0.0%
Total 420460 · FIRE SUPPRESSION	0.00	8,500.00	0.0%
420700 · EMERGENCY SERVICES			
420710 · ADMINISTRATION			
200-2 · SUPPLIES			
220-2 · Medical Supplies	288.66	12,000.00	2.4%
Total 200-2 · SUPPLIES	288.66	12,000.00	2.4%
300-2 · PURCHASED SERVICES			
390-1 · Billing Service Fees	0.00	24,050.00	0.0%
390-3 · Mutual Aid Ambulance Service	0.00	600.00	0.0%
Total 300-2 · PURCHASED SERVICES	0.00	24,650.00	0.0%
Total 420710 · ADMINISTRATION	288.66	36,650.00	0.8%
Total 420700 · EMERGENCY SERVICES	288.66	36,650.00	0.8%
Total 420000 · PUBLIC SAFETY	27,019.60	828,952.00	3.3%
420490 · DEBT SERVICE			
600 · DEBT SERVICE			
610-2 · Principal of LTD-342 Loan	0.00	110,042.14	0.0%
620-2 · Interest of LTD-342 Loan	0.00	2,620.86	0.0%
Total 600 · DEBT SERVICE	0.00	112,663.00	0.0%
Total 420490 · DEBT SERVICE	0.00	112,663.00	0.0%
Total Expense	27,019.60	941,615.00	2.9%
Net Ordinary Income	-9,629.53	-171,664.00	5.6%
Net Income	<u>-9,629.53</u>	<u>-171,664.00</u>	<u>5.6%</u>

BIGFORK FIRE DEPARTMENT

Originated by Cindy Norred

AUG 02 2017

Approved By \_\_\_\_\_  
 Chief MP Date 8/1/17  
 Trustee JP Date \_\_\_\_\_

9:33 AM

08/01/17

h Basis

## Bigfork Fire District

## Balance Sheet

As of July 31, 2017 \*Not Reconciled\*

	Jul 31, 17
<b>ASSETS</b>	
Current Assets	
Checking/Savings	
101000 · CASH ALL FUNDS	
1010001 · GENERAL FUND	
1010011 · General-Glacier Bank - County	443,428.22
Total 1010001 · GENERAL FUND	443,428.22
Total 101000 · CASH ALL FUNDS	443,428.22
Total Checking/Savings	443,428.22
Total Current Assets	443,428.22
<b>TOTAL ASSETS</b>	<b>443,428.22</b>
<b>LIABILITIES &amp; EQUITY</b>	
Liabilities	
Current Liabilities	
Other Current Liabilities	
206130 · ACCRUED PAYROLL PAYABLE	
2061321 · Payroll - UI	73.41
Total 206130 · ACCRUED PAYROLL PAYABLE	73.41
Total Other Current Liabilities	73.41
Total Current Liabilities	73.41
Total Liabilities	73.41
Equity	
1 · General fund	107,692.33
2 · Fire Dept Contribution Fund	11,938.14
270000 · OPENING BAL	30,000.00
271000 · Retained Earnings	-1,619,997.21
3 · Ralph Barton Trust Fund	33,848.21
9500 · GFAAG ACCOUNT GROUP	
9501 · Restatement	10,198.99
9500 · GFAAG ACCOUNT GROUP - Other	1,879,303.88
Total 9500 · GFAAG ACCOUNT GROUP	1,889,502.87
Net Income	-9,629.53
Total Equity	443,354.81
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>443,428.22</b>

BIGFORK FIRE DEPARTMENT

Originated by Lindy Norred

AUG 02 2017

Approved By \_\_\_\_\_  
 Chief MP Date 8/1/17  
 Trustee ZK Date \_\_\_\_\_

## **Bigfork Fire Trustee Meeting**

### **Fire Chief's Report**

**August 2, 2017**

#### **Chief's Activity:**

- July 10 Flathead County Fire Chief's Meeting
- July 13 Chamber of Commerce Meeting
- July 15-24 DNRC Taskforce assignment

#### **Department Activity:**

- July 4 Parade and Social, 3 EMS calls during parade
- July 6 Parking lot washdown for Basketball Tourney
- July 15- Present Tender 392 under contract DNRC Taskforce
- July 26 PR Hammerquist/Casalegno Corporate Picnic
- July 27 PR CASA Event at Flathead Lake Lodge

#### **Call Statistics**

Month of July	EMS	2016 - 91	2017 - 61
	Fire	2016 - 21	2017 - 12
Year to Date	EMS	2016 - 366	2017 - 364
	Fire	2016 - 74	2017 - 83
Total calls for Service		440	447

#### **Department Issues:**

Chief's Wage Adjustment for DNRC Taskforce

Paramedic Applications / Process

Flathead Lake Lodge Burn Permit



**FLATHEAD COUNTY BUDGET ESTIMATES FY 2018**

FUND NAME: BIGFORK FIRE

FUND NUMBER: 7205

	Prior Year Budget FY17-With Resolution 2017-1	Dept Request	Final Budget FY18
<b>NON-TAX REVENUE</b>			
Billing Income-Fire/EMS	\$ 270,000	\$ 292,425	
Donations	10,000	10,000	
EMS-Flathead County	27,500	26,514	
EMS-Lake County	2,500	3,750	
Entitlement-Flathead County	29,648	29,648	
Entitlement-Lake County	6,651	6,400	
Interest Revenue	3,500	3,500	
State Insurance Refund	300	300	
Total Non-Tax Revenue	\$ 350,099	\$ 372,536	\$ -
<b>TAX REVENUE</b>			
Flathead Co Tax/Assessment Revenue =	\$ 305,325	\$ 305,325	
Flathead Co 2016 Taxable Value =			
Lake Co Tax/Assessment Revenue =	\$ 92,090	\$ 92,090	
Lake Co 2016 Taxable Value =			
Total Tax Revenue	\$ 397,415	\$ 397,415	\$ -
<b>TOTAL REVENUE</b>	\$ 747,514	\$ 769,951	\$ -
<b>OTHER RESOURCES</b>			
Cash available @ June 30th	\$ 537,417	\$ 500,659	
Lake Co Cash Available @ June 30th	8,406	6,691	
Less outstanding warrants @ June 30th	3,797	51,845	
Total Other Resources	\$ 542,026	\$ 455,505	\$ -
<b>TOTAL RESOURCES</b>	\$ 1,289,539	\$ 1,225,456	\$ -
<b>MAINTENANCE &amp; OPERATION EXPENDITURES</b>			
342 Loan Pay	\$ 61,375	\$ 112,664	
Accounting & Auditing	22,000	12,500	
Apparatus Maint	-	35,000	
Ambulance Equipment Maint	25,000	-	
Background Checks	1,000	1,000	
Billing Service Fess (8% of collections to billing co)	23,000	24,050	
Billing Service Refunds	5,000	-	
Donations/Gifts	100	-	
EMS Personnel Supplies PPE	4,000	-	
Equipment Maint	-	21,500	
FICA	27,000	32,100	
Fire Equipment Maint	32,000	-	
FIRE Personnel Supplies PPE	10,000	-	
Food-District Rehabilitation Expenses	1,000	500	
Fuel for Apparatus	19,000	15,000	
General Liability Insurance	22,500	24,000	
Health & Wellness	6,000	2,500	
Licenses/Dues	-	1,500	
Medical Insurance	60,000	54,200	
Medical Supplies	18,000	12,000	
Membership Fund Expenses	5,000	1,000	
Merchant Bank Fees	1,500	1,500	
MT Mutual Aid	600	600	
Office Expenses	18,000	7,500	
Operation Station Supplies	8,000	7,500	
Misc.Tools & Equipment	6,000	4,730	
Personnel Supplies PPE	-	13,500	
Prevention	3,500	3,000	
Propane	3,500	2,500	
Radio Services	6,000	3,500	
Real Estate/Landfill Taxes	300	300	
Recruiting	1,500	1,000	
Retirement	14,200	16,139	
Salary & Wages (Includes Compensated Absences)	351,800	403,470	
Telephone & DSL	6,000	4,500	
Training	7,000	2,235	
Unemployment Expense	2,000	1,816	
Utilities	13,000	13,000	
Volunteer Stipend	10,000	7,500	
Workmans Comp	42,000	38,812	
Total Maintenance & Operation Expenditures	\$ 836,875	\$ 882,615	\$ -
<b>CAPITAL OUTLAY</b>			
Building Improvements	\$ 33,000	\$ -	\$ -
Department Equipment	50,625	-	-
Total Capital Outlay	\$ 83,625	\$ -	\$ -
<b>TRANSFER TO CAPITAL IMPROVEMENT FUND</b>			
Transfer to CIP Fund 7254-Apparatus, Equipment, Building Improvements	\$ 50,000	\$ 59,000	
Total Transfers	\$ 50,000	\$ 59,000	\$ -
<b>TOTAL EXPENDITURES</b>	\$ 970,500	\$ 941,615	\$ -
<b>CASH RESERVE (Flathead Co &amp; Lake County)</b>	\$ 319,039	\$ 283,841	\$ -

**BIGFORK FIRE DEPARTMENT**  
 Originated by Board

AUG 02 2017

AUTHORIZED SIGNATURE: \_\_\_\_\_

Approved By \_\_\_\_\_  
 Chief Mr Date 8/1/17  
 Trustee ZA Date \_\_\_\_\_

# FLATHEAD COUNTY BUDGET ESTIMATES FY 2018

FUND NAME: BIGFORK FIRE DISTRICT - CIP

FUND NUMBER: 7254

	Prior Year Budget FY17	Dept Request	Final Budget FY18
NON-TAX REVENUE			
Interest Revenue	\$ 120	\$ 500	
Transfer in from 7205	50,000	59,000	
Total Non-Tax Revenue	\$ 50,120	\$ 59,500	
TOTAL REVENUE	\$ 50,120	\$ 59,500	
OTHER RESOURCES			
Cash available @ June 30th	\$ 30,117	\$ 80,675	
Total Other Resources	\$ 30,117	\$ 80,675	
<b>TOTAL RESOURCES</b>	<b>\$ 80,237</b>	<b>\$ 140,175</b>	<b>\$ -</b>
CAPITAL OUTLAY*Plan Attached			
Apparatus			
Equipment-SCBAs			
Building Improvements			
Total Capital Outlay	\$ -	\$ -	\$ -
<b>TOTAL EXPENDITURES</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>SH RESERVE</b> (projected ending cash balance)	<b>\$ 80,237</b>	<b>\$ 140,175</b>	<b>\$ -</b>

Board's plan for this fund is: Apparatus, Equipment, Building Improvements

AUTHORIZED SIGNATURE: \_\_\_\_\_

**BIGFORK FIRE DEPARTMENT**

Originated by Board

**AUG 02 2017**

Approved By  
 Chief MP Date 8/1/17  
 Trustee JA Date \_\_\_\_\_

**Subject:** Audit pricing

**From:** Bob Denning <[bdenning@ddaudit.com](mailto:bdenning@ddaudit.com)>

**Date:** 7/24/2017 3:04 PM

**To:** "cnorred@bigforkfire.com" <cnorred@bigforkfire.com>

Hi Cindy

Below are some of the pricing options I have for you.

All of which assume you will NOT be a federal audit and assume your total revenues will be greater than \$750K per fiscal year.

### Plan A (standard)

FY 2017	Audit/Consulting/Financial Prep	\$9,000
---------	---------------------------------	---------

FY 2018 and 2019 combined	Audit/Consulting/Financial Prep	\$18,000
---------------------------	---------------------------------	----------

**Plan B (budget)(Summer audit only)**

FY 2017 and 2018 combined	Audit only no consulting or financial prep \$13,000
---------------------------	---

I hope this helps

Thanks

Bob

**BIGFORK FIRE DEPARTMENT**  
Originated by Cindy Norred

AUG 02 2017

Approved By \_\_\_\_\_ Date 8/1/17  
Chief Mr. [Signature] \_\_\_\_\_  
Trustee [Signature] \_\_\_\_\_



CALCULATING THE TAX INCREASE OF A VOTED LEVY OF _\$100,000_ DOLLARS FOR THE _Bigfork Fire District_				
STEP 1				
\$100,000	\$100,000	\$100,000		Specific Dollar Amount to be Levied
\$17,368,551	\$17,368,551	\$17,368,551		Certified Taxable Value of the taxing jurisdiction - Use the most-recent available
\$17,369	\$17,369	\$17,369		Revenue Generated per Mill
5.76	5.76	5.76		Approximate Mills required to Generate Specific Dollar Amount
STEP 2				
\$50,000	\$100,000	\$200,000		Assessed Market Value of Home
0.0135	0.0135	0.0135		Tax Rate - 15-6-134(3)(a)
\$675	\$1,350	\$2,700		Taxable Value subject to mill levy
5.76	5.76	5.76		Mills to be Levied (From Step 1)
\$3.89	\$7.77	\$15.55		Tax Assessed

15-6-134(3) (a) Except as provided in 15-24-1402, 15-24-1501, 15-24-1502, and, subsection (3)(b), class four residential property described in subsections (1)(a) through (1)(c) of this section is **taxed at 1.35%** of market value.

(b) The tax rate for the portion of the market value of a single-family residential dwelling in excess of \$1.5 million is the residential property tax rate in subsection (3)(a) multiplied by 1.4.

(c) The tax rate for commercial property is the residential property tax rate in subsection (3)(a) multiplied by 1.4.

Bigfork Fire Department

Originated by WMT

JUL 12 2017

Approved By WMT Date 7/11/17

Chief WMT Date 7/11/17

Trustee WMT



**CALCULATING THE TAX INCREASE OF A VOTED LEVY OF \_\$150,000\_ DOLLARS  
FOR THE \_Bigfork Fire District\_**

<b>STEP 1</b>			
\$150,000	\$150,000	\$150,000	<b>Specific Dollar Amount to be Levied</b>
\$17,368,551	\$17,368,551	\$17,368,551	<b>Certified Taxable Value of the taxing jurisdiction - Use the most-recent available</b>
\$17,369	\$17,369	\$17,369	<b>Revenue Generated per Mill</b>
8.64	8.64	<b>8.64</b>	<b>Approximate Mills required to Generate Specific Dollar Amount</b>
<b>STEP 2</b>			
\$50,000	\$100,000	\$200,000	<b>Assessed Market Value of Home</b>
0.0135	0.0135	0.0135	<b>Tax Rate - 15-6-134(3)(a)</b>
\$675	\$1,350	\$2,700	<b>Taxable Value subject to mill levy</b>
<b>8.64</b>	<b>8.64</b>	<b>8.64</b>	<b>Mills to be Levied (From Step 1)</b>
\$5.83	\$11.66	\$23.32	<b>Tax Assessed</b>

15-6-134(3) (a) Except as provided in 15-24-1402, 15-24-1501, 15-24-1502, and, subsection (3)(b), class four residential property described in subsections (1)(a) through (1)(c) of this section is **taxed at 1.35%** of market value.

(b) The tax rate for the portion of the market value of a single-family residential dwelling in excess of \$1.5 million is the residential property tax rate in subsection (3)(a) multiplied by 1.4.

(c) The tax rate for commercial property is the residential property tax rate in subsection (3)(a) multiplied by 1.4.

Approved by WJR Date 7/11/17  
 Chief WJR Trustee WJR  
 JUL 12 2017

# **BIGFORK FIRE DEPARTMENT**

Originated by MM

**JUL 12 2017**

Approved BY MM

Date 7/11/17

Chief MM

Trustee MM

## **CALCULATING THE TAX INCREASE OF A VOTED LEVY OF \_\$200,000\_ DOLLARS FOR THE \_ Bigfork Fire District \_**

<b>STEP 1</b>				
\$200,000	\$200,000	\$200,000		<b>Specific Dollar Amount to be Levied</b>
\$17,368,551	\$17,368,551	\$17,368,551		Certified Taxable Value of the taxing jurisdiction - Use the most-recent available
\$17,369	\$17,369	\$17,369		Revenue Generated per Mill
11.52	11.52	11.52		<b>Approximate</b> Mills required to Generate Specific Dollar Amount
<b>STEP 2</b>				
\$50,000	\$100,000	\$200,000		Assessed Market Value of Home
0.0135	0.0135	0.0135		Tax Rate - 15-6-134(3)(a)
\$675	\$1,350	\$2,700		Taxable Value subject to mill levy
<b>11.52</b>	<b>11.52</b>	<b>11.52</b>		Mills to be Levied (From Step 1)
\$7.77	\$15.55	\$31.09		Tax Assessed

15-6-134(3) (a) Except as provided in 15-24-1402, 15-24-1501, 15-24-1502, and, subsection (3)(b), class four residential property described in subsections (1)(a) through (1)(c) of this section is **taxed at 1.35%** of market value.

(b) The tax rate for the portion of the market value of a single-family residential dwelling in excess of \$1.5 million is the residential property tax rate in subsection (3)(a) multiplied by 1.4.

(c) The tax rate for commercial property is the residential property tax rate in subsection (3)(a) multiplied by 1.4.